



THE CAMBRIDGE AND COUNTY FOLK MUSEUM
2 Castle Street, Cambridge, CB3 0AQ Cambridge 355159

FORTY-NINTH ANNUAL REPORT

for the period

1st April 1984 to 31st March 1985

CAMBRIDGE AND COUNTY FOLK MUSEUM
LIFE MEMBERS 1984 - 1985

Mrs C Armstrong
Mrs J Bent
J Bromwich
Cambridge Preservation Society
Christ's College
Clare College
Clare Hall
Corpus Christi College
Darwin College
Downing College
Emmanuel College
Professor W C Erbach
Fitzwilliam College
Gonville and Caius College
Girton College

Homerton College
Cllr P F King
The Leys School
T M Lilley
Mrs E M Mitchell
L F Newman
Pembroke College
M J Petty
Mrs H L Ridout
Queen's College
St Catharine's College
St Edmunds House
St John's College
Trinity College
Mrs Dudley Ward

ORDINARY MEMBERS 1984 - 1985

K S Brecher
Cambridge Antiquarian Society
City of Cambridge NUT
B Eldridge
Mrs B Friedman
T N Gallyon
Peterhouse College
N E Huck
M W Sandbach
J R Smith

Lloyds Bank Plc
Magdalene College
Professor E Miller
Newnham College
J Northcott
A A Paul
P Purchas
Jesus College
Kings College

REVENUE GRANTS

City of Cambridge
South Cambridgeshire District Council

DONATIONS

**THE CAMBRIDGE AND COUNTY
FOLK MUSEUM**
(Incorporated 5th June, 1946)

COUNCIL OF MANAGEMENT
as on 31st March, 1985.

EXECUTIVE OFFICERS:

Patron
Prof. E Miller

President
Mr P J Warren. OBE

Vice-Presidents
Mr F A Reeve
Mr P J Morton

Chairman
County Cllr. E W Barrett-Payton

Vice-Chairman
Mr M Stuart

Hon. Treasurer
Mr P J Morton

Secretary to the Council of Management
Mrs M Basham

ELECTED MEMBERS

Mr G Pollard, Mr R G Heffer

NOMINATED MEMBERS

Cllr G W Clark, Cllr. Miss B Suckling, Mrs L Bradford, by Cambridge City Council
Mr P Dunn, Mr J Durrant, Mr M Garner, Cllr Mrs Harris,
Mrs B May, Mrs S Purkis, Miss P Booth.

Mr E W Barrett-Payton, Mr J E Reynolds by Cambs. County Council

Mr G Pollard by the Cambridge Antiquarian Society

Dr D W Phillipson by the Council of the Senate of the University

Curator: Mr T B Doig

THE FORTY-NINTH ANNUAL REPORT

for the period 1st April 1983 to 31st March 1984

Proceedings of the Annual General Meeting 1984

The FORTY-NINTH ANNUAL GENERAL MEETING of the Association since the opening of the Museum was held on 18th October, 1984, in the Guildhall, Cambridge under the chairmanship of Mr E W Barrett-Payton.

Present: Prof. E Miller (Patron), Mr F A Reeve (Vice-President), Mr P J Morton (Vice-President and Treasurer), County Cllr. E W Barrett-Payton (Acting Chairman), Mrs M Basham (Secretary), Mr R Wilson (Curator), City Cllrs. Mr G Clark, Mr M Garner, Miss B Suckling, Miss P Booth, Mrs L Bradford, Mr P Dunn, Mr J Durrant, Mrs B May, Mrs S Purkiss, Mr D Stubbings (Chairman of the Friends), Mr H Brown (Friend of the Museum) and Dr D W Phillipson (University of Cambridge). Mr T B Doig, Mrs E D Tillson and Mr G W Moorcroft (MSC).

Apologies: County Cllr. J Reynolds, Mr G Pollard, Mr M Petty and Mrs E Sargeant.

Minutes: The Minutes of the Annual General Meeting held on the 20th October, 1983, were confirmed.

The audited Statement of Accounts and Balance Sheet for the year ended 31st March, 1984 was received. The Acting-Chairman Cllr. E W Barrett-Payton expressed alarm at the increasing deficit.

Annual Report of the Chairman: The retiring Chairman, Mrs E Sargent's report was accepted in her absence. It was proposed that a letter of thanks be sent to her for all her hard work and dedication.

Curator's Report: This was received and accepted. The fluctuation in attendance figures was noted and he expressed a view that this was happening generally across the country.

Publicity Report: Mrs Basham read out her Publicity Report and this was then discussed at length. It was felt that all the suggestions were capable of being put into use. Mr Tom Doig (MSC), reported that a programme of exhibitions had already been worked out for the coming year (this was circulated). He also said that a scrap book was under way and that although the Evening News had not been contacted about photographs, he had collected many other references to the Teddy Bear Exhibition.

The Museum's entrance was discussed and it was thought that the gateway on Northampton Street might prove a better entry from several points of view. Mr Moorcroft agreed to get it surveyed under the MSC scheme.

Appointment of Auditors: It was resolved that Chater and Myhill be re-appointed.

Election of Officers: The following were elected: Patron: Prof. Miller, President: Mr P J Warren, Vice-Presidents: Mr F A Reeve and Mr P J Morton; Chairman: County Cllr. E W Barrett-Payton; Vice-Chairman: Mr M Stuart (Co-opted); Secretary and Publicity Officer: Mrs M Basham.

Date, Time and Place of next meeting: The next Annual General Meeting will take place on Thursday, 17th October, 1985 at the Folk Museum, 5.30pm.

CHAIRMAN'S REPORT

When the last Annual General Meeting appointed me Chairman, the future of the Cambridge and County Folk Museum was not at all secure, either from a staffing or a financial point of view. By the end of the financial year it was anticipated that the Museum would be overdrawn by approximately £3500.

Fortunately, these situations have been considerably improved during the year. After eight years service as our Curator, Mr Richard Wilson, moved on and was succeeded by Mr Tom Doig who has vigorously propelled the Museum into a healthier state.

The two projects granted by the Manpower Services Commission have been successful and I am very grateful to Mr Tom Doig and Mrs Ennid Tillson for agreeing to maintain the operation of the Museum in far from ideal circumstances with no Curator.

The Area Museums Service were commissioned to survey the administration and workings of the Museum. A constructive report was duly produced for consideration and the Council of Management willingly accepted the recommendations in general. My thanks to Mr Crispin Paine (Director of AMSSEE) and Mr Rob. Shortland-Ball (Director of the Museum of East Anglian Life) for all their time and expertise.

I must acknowledge all the help and support I have received from my predecessor, Mrs Elizabeth Sargeant, and the Council of Management - especially from fellow members of the Executive Committee - throughout my period in office.

Finally, after an unusually turbulent but fascinating year, I need to express my particular appreciation for the magnificent efforts of the staff of the Museum in their energetic response to a challenging task.

Although we must avoid the temptation of complacency, I believe that we can now look forward with increasing confidence to a brighter future as we approach our 50th anniversary.

TREASURER'S REPORT

This has been an unusual year insofar as the Museum ended the financial year with an unexpected surplus of £3930 compared with a deficit of £1948 the previous year. This has taken the Net Capital employed by the Museum to a more healthy figure of £3928.

Expenses have been contained as much as possible. The main reason for the large surplus for the year has been the fall in the salaries bill of almost £4000. Early in the financial year we lost our assistant curator, and were unable to afford a replacement because of the prevailing financial circumstances. Additionally, our curator, Mr Wilson, resigned in November and thus a further saving was achieved pending a temporary curator being appointed in March 1985.

The financial year 1985/1986 will not fully reflect true salary costs, as the permanent curator was not appointed until August 1985, and it will be October 1985 before an assistant to the curator is engaged.

Costs incurred in connection with filling the temporary curator's post, coupled with increased stationery renewal costs largely account for the increase in miscellaneous expenditure.

Despite the staffing difficulties, overall income has increased; a much wider range of items are now held for resale, and increased sales income has been achieved to the overall benefit of the Museum though involving increased expenditure in this area. The relatively low figure for cost of sales shown in the accounts mainly results from a change in method of valuation of closing stock.

We are grateful for specific donations and subscription income received during the year, and for the continued support of the South Cambridgeshire District Council.

We acknowledge the significant grant given by the City of Cambridge, without whose help, the Museum could not continue to function.

A list of donors and subscribers appears later in this report.

CURATOR'S REPORT

Attendance at the Museum for the year ending 31st March 1985 was 16984, showing an increase of 2262 over the same period last year. A total of 1253 Cambridge school children, in parties, visited the Museum with 1214 from outside the City.

The MSC programmes instituted in July '84 under the Cambridgeshire Community Programme, have proved to be highly successful and the increase in numbers of visitors from schools is due

almost exclusively to the efforts of the project's assistants. As an adjunct to their work with education, it was felt that the sales facility should be enlarged and, although this meant the loss of one special exhibition room to a shop, sales of Museum posters, cards and associated material has more than doubled. The new Museum guide is proving quite popular but has not yet reached an acceptable sales level.

The year started with an exhibition, linked to the Cambridge Festival, entitled 'A History of Teddy Bears' - a most successful attraction. Following this, a short display of photographs of local villages was mounted and the Chesterton Local History Society prepared a series of maps and pictures showing the history of the River Cam. The MSC team produced the Christmas exhibition aligned with the ITV Schools' programme 'How We Used to Live - 1910' and entitled 'An Edwardian Christmas'. Careful publicity gained an increase of visitors, relative to the same period in 1983, of over 200%. During the spring of 1985, the Cambridgeshire Family History Society gave an exhibition on 'How to Research a Family Tree'. This popular theme is proving to be a particular attraction.

Considerable publicity has been gained for the Museum during the year - hardly a week has gone by without a mention or photograph relating to the Museum appearing in the local newspapers. A new publicity leaflet has been freely distributed to all the tourist outlets and educational establishments and the Museum's poster is a common feature in libraries, schools and other museums. Radio Cambridgeshire has interviewed the Curator on several occasions and there are negotiations in hand for a regular 15 minute afternoon programme on local history topics. The Curator has given 14 evening talks to societies and visited 11 schools on behalf of the Museum. 9 groups have visited the Museum 'after hours'. The Friends of the Museum, after a rather slow start, are now thriving and provide valuable support. To them, we must extend special thanks for staffing the shop and providing special publicity. They have cleared the garden and decorated the Fen Room - both efforts receive our particular thanks. The Museum has also gained useful publicity (and revenue) from the loan of material to shops and department stores as far apart as Cambridge and Tokyo.

It was with regret, in November, that the Museum staff learnt of the resignation of Richard Wilson, the Curator since 1976. His meticulous attention to detail and his vast knowledge of the artifacts will be missed. The MSC staff continued to run the Museum until a temporary Curator could be appointed. In late January, Tom Doig was engaged leaving an unfilled MSC place. Marcus Miller joined Ennid Tillson in late March as MSC Assistants.

Many items have been given during the year - an extract from the Accessions Register appears at the end of this report. To the generous donors, we extend our thanks.

It was with much sadness that we learnt of the death, in January 1984, of Miss Enid Porter, Curator of the Museum from 1947 to 1976. An appreciation of her work can be found elsewhere in this report.

Finally, and with obvious difficulty, the Curator thanks the MSC team, particularly Ennid Tillson, for their loyalty and concern during what has been an unexpectedly trying period. Their efforts have given a brighter future to the Museum and ensured that it continues to flourish.

LIST OF PRINCIPAL ACCESSIONS

April 1984 to March 1985

M221	Edwardian Brass Dinner Gong	Miss E A Wolstencraft
M210	Decorated Biscuit Tin - early 1930s	Miss T Gurner
F014	Model, in walnut, of Long Case Clock	Anon.
C07	Inn Sign, 19th century	Dr Morris, Magdalene College
SP14	Metal Flower Holder for Dress or Table	Anon
H020	Baby Basket, c1870	Mr Mac Dowdy

G020	Meths. Bottle endorsed for use by blind, 1960	Mrs E A L Sargeant
T145	Teddy Bear, c1929	Mr J G Pollard
T133	Cast metal Money Box, 'City Bank', c1910	Mr D G Cockman
T132	Clockwork Hornby Train Set, c 1935	Mr D G Cockman
T096	Slaughterhouse Pole Axe c1890	Mr T Sarrison
CU21	Cooking Stove c1900	Mrs Codd
T097	Sugar Cutters c1880	Mr Mac Dowdy
PB254	Collection of historical Newspapers 1947 - 52	Anon
PB253	Children's Picture and Colouring Book, c1860	Dr G Hart
PB250	Family Bible, 1864	Mr S T J Phillips
PB248	Children's School History Book c1880	Mr W Burrows
P046	Ceramic Hot Water Bottle c1910	Mrs D Collier
T147	Complete Doll's Tea Service c1920	Anon.
M223	Pack of 'Carpet Soap' in original wrapper	Mrs E A L Sargeant
M213	Tennis Raquet Clamp c1920	Mrs S Charters
M220	Scale Model of the Round Church, Cambridge 1972	Mr D Brownlee

The above comprises only a small proportion of the items received into stock between April 1984 and 1985. Over 250 items in total have been listed and processed through the accession system during the period. To the donors, the Museum Staff extend their thanks for their generosity.

ENID PORTER 1909 - 1984

Curator of the Folk Museum 1947 - 1976

It was with much sadness that we learned of the death of Enid Porter in January 1984. From her appointment to the Folk Museum staff in 1947, she steered the Museum through the post-War depression until it became one of the finest and best known in the country. In 1968, she won the Coote-Lake medal, the premier award for Folk Studies. This was followed, in 1972, by an honorary MA from Cambridge University and in 1982, the Open University made her an honorary MA. Enid Porter was not only an academic - she was equally at home speaking to WI groups and chatting, by the fireside, with her many visitors to the Museum. It was these chats which preserved much of the folklore and history of the shire and formed the basis of her many books and articles.

The survival of the Museum and the depth of its collection are a continued memorial to this remarkable and devoted woman. Everyone who knew her personally, or through her publications, shares the same keen sense of loss.

TOM DOIG 1985

AUDITOR'S REPORT TO THE MEMBERS OF
CAMBRIDGE AND COUNTY FOLK MUSEUM
(INCORPORATED 5th JUNE 1946)

We have audited the financial statements on pages 9 and 10. Our audit was conducted in accordance with approved auditing standards, and we have carried out such procedures as we considered necessary having regard to the matters referred to in the following paragraph.

In common with many Associations of similar size and organisation, the system of control is dependent upon the close involvement of the Management Committee. In these circumstances we have had to rely upon representations from the Management Committee where alternative confirmation of transactions was not available.

Subject to the foregoing, in our opinion the financial statements, which have been prepared under the historical cost convention, give a true and fair view of the state of the Association's financial affairs at 31st March 1984, and of its surplus for the year ended on that date, and comply with the Companies Act 1985.

Sussex House
Hobson Street
Cambridge
CB1 1NJ

CHATER & MYHILL
CHARTERED ACCOUNTANTS

26th July 1985

CAMBRIDGE AND COUNTY FOLK MUSEUM
(INCORPORATED 5th JUNE 1946)

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31st MARCH 1985

<u>INCOME</u>	<u>1985</u>		<u>1984</u>
Subscriptions	191.65		158
Donations	737.78		43
Admissions	5749.90		5179
Guides, postcards and other items	1572.26		1080
Miscellaneous sales	12.00		—
Royalties and Fees	187.00		62
	<u>8495.59</u>		<u>6522</u>
<u>Revenue Grants</u>			
City of Cambridge	11625.00	11060	
South Cambridgeshire RDC	<u>250.00</u>	<u>250</u>	
	11875.00	11310	
<u>Project Grants</u>			
City of Cambridge	—	—	
Cambridgeshire County Council Museum	—	—	
Advisory Committee	<u>—</u>	<u>3329</u>	<u>14639</u>
	20370.59		21161
<u>Interest Recieved</u>	<u>207.56</u>		<u>123</u>
<u>Total Income</u>	20578.15		21284
<u>Less Expenses</u>			
Rent, Rates and Insurance	4890.59	4849	
Light, Heat and Water	1588.95	1571	
Repairs and General Maintenance	332.10	156	
Cleaning	223.60	213	
Salaries	5677.89	9548	
National Insurance and Pensions	1273.93	2147	
Honorarium to Treasurer	80.00	80	
Sundries including Printing,			
Postage, Stationery and Telephone	1837.27	633	
Audit Fees	200.00	184	
Museum Equipment	—	5	
Guides, Postcards & Posters etc.	<u>202.13</u>	<u>3550</u>	
	<u>16306.47</u>		<u>22936</u>
<u>Excess of Income over Expenditure</u>	4271.68		(1652)
Transfer to New Guide Book Reserve Account	<u>341.40</u>		<u>296</u>
<u>NET EXCESS OF INCOME OVER EXPENDITURE</u>	<u>£3930.28</u>		<u>£(1948)</u>

BALANCE SHEET AS AT 31st MARCH 1985

<u>EMPLOYMENT OF CAPITAL</u>	<u>1985</u>	<u>1984</u>
Balance at Bank:		
Current Account	1282.50	(2548)
Deposit Account	<u>213.53</u>	<u>6</u>
	1496.03	(2542)
 <u>Assets</u>		
Cash in Hand	210.49	65
Sundry Debtors and Payments	362.35	433
Stock of Guides, etc	<u>2317.00</u>	<u>2074</u>
	4385.87	30
 <u>Less Liabilities</u>		
Sundry Creditors	<u>458.14</u>	<u>374</u>
<u>Net Capital Employed</u>	<u>£3927.73</u>	<u>£ (344)</u>
 <u>REPRESENTED BY:</u>		
General Fund at 1st April 1984	(1639.85)	309
Less Excess of Income over Expenditure	<u>3930.28</u>	<u>(1948)</u>
	2290.43	(1639)
 Guide Book Reserve Account	637.30	295
Reserve for Repairs and Renewals	<u>1000.00</u>	<u>1000</u>
	<u>1637.30</u>	<u>1295</u>
	<u>£3927.73</u>	<u>£ (344)</u>