



**THE CAMBRIDGE AND COUNTY FOLK MUSEUM**  
2 Castle Street, Cambridge, CB3 0AQ      Cambridge 355159

**FIFTIETH ANNUAL REPORT**

for the period

**1st April 1985 to 31st March 1986**

CAMBRIDGE AND COUNTY FOLK MUSEUM

LIFE MEMBERS 1985 - 1986

Mrs C Armstrong  
Mrs J Bent  
J Bromwich  
Cambridge Preservation Society  
Clare College  
Clare Hall  
Corpus Christi College  
Darwin College  
Downing College  
Professor W C Erbach  
Fitzwilliam College  
Girton College  
Homerton College

Cllr P F King  
The Leys School  
T M Lilley  
Mrs E M Mitchell  
L F Newman  
Pembroke College  
M J Petty  
Mrs H J Ridout  
Queen's College  
St Catharine's College  
St Edmund's House  
Trinity College  
Mrs Dudley Ward

ORDINARY SUBSCRIPTION

Christ's College  
Gonville and Caius College  
Emmanuel College  
T N Gallyon  
Miss N E Huck  
Lloyds Bank PLC  
Kings College  
Jesus College

Magdelene College  
Professor E Miller  
Newnham College  
J Northcott  
Peterhouse  
M W Sandbach  
St John's College

REVENUE GRANTS

City of Cambridge  
South Cambridgeshire District Council

PROJECT GRANTS

Area Museums Service for South Eastern England  
The Cambridge Drawing Society



THE CAMBRIDGE AND COUNTY FOLK MUSEUM  
(Incorporated 5th June, 1964)

COUNCIL OF MANAGEMENT  
as on 31st March, 1986

EXECUTIVE OFFICERS

Patron	Lord Walston
President	Mrs E Sargent .
Vice Presidents	Mr F A Reeve, Mr P Morton
Chairman	Mr E W Barrett-Payton
Vice-Chairman	Mr M Stuart
Hon. Treasurer	Mr P J Morton
Dep. Hon. Treasurer	Mr D Anderson

Secretary to the Council of Management  
Mrs M Basham

ELECTED MEMBERS

Mr J Pollard, Mr R G Heffer

NOMINATED MEMBERS

Cllr G W Clark, Cllr Hawes, Cllr Miss M Suckling,  
Cllr Sedgwick-Jell, Hon. Cllr M Garner, Mrs L J Bradford,  
Mr J Durrant, Mrs B May, Mrs S Purkis.

by Cambridge City Council

County Cllr J E Reynolds by Cambs. County Council  
Mr W W Barrett-Payton

Mr G Pollard by the Cambridge Antiquarian Society

Dr D W Phillipson by the Council of the Senate of the  
University

Curator: T B Doig

Assistant Curator: A J I'Ons



Proceedings of the Annual General Meeting 1985

The 50th Annual General Meeting of the Association was held on 17th October 1985 in the University Room of the Museum under the chairmanship of Mr E W Barrett-Payton.

Present: Mr F A Reeve (Vice-President); Mr E W Barrett-Payton (Chairman); Mr M Stuart (Vice-Chairman); Mrs M Basham (Secretary); Mr T B Doig (Curator); Mr D Anderson, Mrs L Bradford, Mrs A Coulson, Mrs B Mays, Mr G Pollard, Mrs S Purkis, Mr J Shaw; City Cllrs: Miss B Suckling, Mrs L Hawes and Mr M Garner.

Apologies: Miss P Booth, Mr J Goldsmith, Mr M Petty, Mr D Phillipson, Miss H Ridout. Mr P J. Morton (Treasurer) was delayed due to a vehicle breakdown.

Minutes: The Minutes of the Annual General Meeting held on 18th October, 1984 were confirmed.

The Audited Statement of Accounts and Balance Sheet for the year ended 31st March 1985 were received and adopted.

The Chairman's Annual Report was received and adopted.

The Curator's Report was received and accepted. The Chairman asked Mr Doig to pass the Council of Management's thanks to the Museum's staff for all their hard work.

Publicity Report: Mrs M Basham reported that most of the suggestions made at the last Annual General Meeting had been carried out and the Museum had received a great deal of publicity free of charge, including the appearance on a promotional video. It was suggested that the Council of Management play host to various clubs and history groups perhaps twice a year. This would not put too much strain on people's free time but would bring the Museum considerable goodwill. It was resolved that Mrs Basham, Mr J Durrant and Cllr L Hawes would organise a social gathering at Christmas.

Appointment of Auditors: It was resolved that Chater and Kyhill be re-appointed.



Election of Officers: The following were elected; President: Mrs E Sargent; Vice-President: Mr F A Reeve & Mr P J Morton; Chairman: Mr E W Barrett-Payton; Vice-Chairman: Mr M Stuart (Co-opted); Secretary & Publicity Officer: Mrs M Basham (Co-opted); Treasurer: Mr P J Morton; Deputy Treasurer: Mr D Anderson. The position of Patron was not filled at the meeting and it was resolved to ask Lord Walston whether he would be willing to lend his patronage. The Chairman asked for volunteers to serve on the Executive Committee but no one was willing to do so other than the duly elected officers. The Curator elaborated on the various reports affecting the Museum - Crime, Fire and Structural Repair. All were in hand. He also reminded the Council of Management that the Museum was constantly in need of funding from grants and sponsorship. It was noted that next year is the Museum's 50th Anniversary. Suggestions regarding possible ways in which this could be celebrated were to be made to the Executive Committee by December 6th.

The next Annual General Meeting will take place at the Museum on Friday 17th October 1986 at 7.30pm.

#### CHAIRMAN'S REPORT

After completing another successful year, the Museum approaches its fiftieth anniversary having resolved many of the outstanding problems. We have implemented a number of recommended improvements, such as the provision of better educational facilities, the installation of a more comprehensive alarm system and the institution of a sophisticated documentation programme.

We remain indebted to the Cambridgeshire Community Programme Agency and the Area Museum Service for their grant of manpower and finance, which have made so much of this possible.

This year's progress is mainly the result of the efforts of the Curator and his staff. Our thanks to them and to the many volunteers for their dedicated work. My thanks also to the Management Committee and particularly to the Officers for their interest and support.

The regularly changing exhibitions and the introduction of varied activities have greatly improved public awareness of the Museum's work and its important collection.

The coming year promises to be stimulating for both the staff and Management Committee as we prepare to celebrate the Museum's fiftieth anniversary and look forward to continued development.



## TREASURERS REPORT

The twelve months ended 31st March 1986 resulted in a deficit for the Museum of £2242 compared with a surplus of £3930 the previous year.

However, as was indicated in my report for 1984/85 staffing costs were abnormally low, due to changes in our staffing, and the Museum being without a Curator for a short period. The year ended 31st March 1986 reflected a more realistic figure for staffing costs of £10,571 which was still under the budgeted figure for the year.

Heating costs have been higher than anticipated and oil consumption will be closely monitored this coming winter. Other running costs have been contained as much as possible but nevertheless a general upward trend has occurred which is closely monitored against increased income.

The Museum purchases figure of £446 reflects increases in the Museum library of booklets and publications, and also a set of card-index filing cabinets costing £140.

The figure of £1724 for museum equipment requires explanation. During the year some £500 was spent on a new documentation system for which a grant of £230 was obtained from the Area Museums Service. A new storage racking system was also installed at a cost of just under £800 against which the Area Museums Service made a grant of £300. Display material was purchased at a cost of £480 for which a grant of £180 was obtained. This expenditure was essential and now places the Museum in a better equipped position for the future.

Unfortunately we had continued problems with our alarm system during the year to the extent that it was necessary for part of the equipment to be replaced at a cost of £1198. However, against this a project grant of £480 was obtained from the Area Museums Service and £150 from the City of Cambridge.

On the income side, a record number of visitors has produced record takings figures. At the same time a wider range of stock items has been purchased which in time has enhanced sales to some £3500. The cost of sales figure should accordingly be judged against this latter figure.

However, increased amounts of cash coming into the Museum, coupled with a separate area for sales have resulted in control problems. The takings figures recorded in the Museum for admissions and sales differed from the cash banked by



£513 and this figure has specifically been shown in the accounts, effectively reducing the banked takings to £10,828

The position has been closely examined and it is felt that the shortage has probably occurred as a result of poor recording coupled with a degree of stock pilferage. Though this has continued for the first few weeks of the new financial year the situation is now under control. However, additional safeguards are under consideration to produce an audit trace for all cash receipts but this, by necessity, has a cost attached to it.

The past year has not been an easy one for the Museum with the accounts reflecting both good and bad points. The gap between expenditure and admissions is still not covered by revenue grants and every effort is being made to reduce this

We are most grateful for those bodies and persons who give grants and subscribe to the Museum and their generosity is very much appreciated.

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The inaugural invitation to the Museum - November 1936



*The Inn Yard*

## THE CAMBRIDGE AND COUNTY FOLK MUSEUM

THE WHITE HORSE INN, CASTLE HILL

OPEN TO THE PUBLIC

SUNDAY	2.30—4.30
MONDAY	CLOSED
TUESDAY	1.30—4.30
WEDNESDAY	” ”
THURSDAY	” ”
FRIDAY	” ”
SATURDAY	” ”

ADMISSION THREEPENCE

(Saturdays Free)

Particulars of membership can be obtained from  
The Hon. Secretary and Treasurer : Dr. Frank Robinson, 8 St. Paul's Road, Cambridge



## CURATOR'S REPORT

Attendance at the Museum for the year ending 31st March 1986 was 22386, showing an increase of 5402 over the same period last year. This attendance is the highest since the Museum opened in 1936 and was a fitting opening to the 50th Anniversary celebrations. 3120 of the visitors were school-children in parties.

The MSC projects instituted by the Cambridgeshire Community Programme in July '84 were successfully completed, Marcus Miller having filled the vacant space and Ennid Tillson being appointed Assistant Curator on completion. New projects have commenced and we are pleased to welcome Marcelle Johnson, Sarah Cooper and Paul Hoppit to the Museum.

Ennid Tillson resigned late in 1985 and was replaced by joint assistants Alison I'Ons and Ayesha Landesmann. The loss of Mrs Tillson who was instrumental in the revival of the Museum was most unfortunate and I must express my sincere thanks for her work, not only as an assistant, but more importantly as a partner at a very difficult time. Mrs Landesmann took a position at the Cambridgeshire Collection early in 1986 and Alison I'Ons was accepted as full time assistant. My thanks to all the staff, particularly Ennid and Alison, for their loyalty and effort.

A series of exhibitions have been mounted during the year - 75 years of Girl Guiding, Doll's Houses, A First World War Christmas, Elections, Valentines, Advertising and, most successfully, A History of Model Railways. The Curator has made eight radio broadcasts and taken part in two television programmes. There have been twenty-eight 'after hours' visits to the Museum and the Curator has given twelve talks to societies and groups.

The mainstay of any Museum is its stock of artifacts and the Museum continues to receive many new items - included in this report is a very small extract from the Museum's Register. Our appreciation to those people who donated such a wide range of interesting and useful material.

Finally, may I take this opportunity to thank the volunteers - too many to mention individually - who have painted, weeded, dug, catalogued, made coffee, answered phones, showed children the way to the toilet, cut and glued toys, photographs, masks and displays plus hundreds of other jobs. We would have found it difficult to manage without you!



List of Principal Accessions  
 April 1985 to March 1986

149/86	Book - William Heffer 1843 - 1928	Mr F Collinson
808/86	Camera - 1909	Mr J Durrant
883/86	Fireside bellows - 19c	Mrs M Laing
898/86	Memorial Plaque - Irish Home Rule	Mr & Mrs White
1105/86	Baker's Cart - Maskell of Cambridge	Mrs L Pauley
848/86	GER Cap Badge - Cambridge Station	Mr J H Sebon
488/85	Pocket Chondrometer - Shelford	Mr R H Boning
559/85	Pantile by Thomas of Cambridge	Mr E Marsh
649/85	Chaff Cutter by Maynard, Whittlesford	Mr W G Lister
n/r	Advertising material - Chivers 1910 to date - this collection is currently being processed and was donated by Chivers Ltd at the closure of their Histon factory.	



Ye Old White Horse  
 Castle Street  
 Cambridge



AUDITORS'S REPORT TO THE MEMBERS OF  
CAMBRIDGE & COUNTY FOLK MUSEUM  
(incorporated 5th June 1946)

We have audited the financial statements. Our audit was conducted in accordance with approved auditing standards, and we have carried out such procedures as we consider necessary having regard to the matters referred to in the following paragraphs.

We have been unable to obtain satisfactory explanations for a discrepancy between the takings and the amounts banked. This discrepancy of £513 is shown as a cash difference on the accounts. We consider that adequate steps have been implemented to ensure that it is unlikely to occur in the future.

In common with many Associations of similar size and organisation, the system of control is dependent upon the close involvement of the Management Committee. In these circumstances we have had to rely upon representations from the Management Committee where alternative confirmation of transactions was not available.

Subject to the foregoing, in our opinion the financial statements, which have been prepared under the historical cost convention, give a true and fair view of the state of the Association's financial affairs at 31st March 1986, and of its surplus for the year ended on that date, and comply with the Companies Act 1985.

37 Hills Road  
Cambridge  
CB2 1XL

Chater & Myhill  
Chartered Accountants



CAMBRIDGE AND COUNTY FOLK MUSEUM

ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 1986  
INCOME AND EXPENDITURE ACCOUNT

	<u>1986</u>	<u>1985</u>
<u>INCOME</u>		
Subscriptions	190	
Donations	155	192
Admissions & Sales <i>separate?</i>	11,341	738
Royalties & Fees	-	7,379
	<u>11,686</u>	<u>187</u>
Revenue Grants		8,496
City of Cambridge	12,000	
South Cambridgeshire RDC	<u>300</u>	11,625
	12,300	<u>250</u>
	23,986	11,875
<u>Interest Received</u>	<u>384</u>	20,371
	24,370	<u>207</u>
		20,578
<u>Less EXPENSES</u>		
Cost of Sales	2,597	202
Museum Equipment	1,724	-
Museum Purchases	446	-
Rates & Insurance	4,931	4,891
Light, Heat & Water	2,055	1,589
Repairs & Maintenance	483	332
Cleaning	262	224
Salaries	9,414	5,678
National Insurance & Pensions	1,157	1,274
Honorarium to Treasurer	80	80
Audit Fee	329	200
Sundries including Printing, Postage & Telephone	2,270	1,837
Cash Difference	<u>513</u>	<u>-</u>
	26,261	16,307
<u>Excess of Expenditure over Income</u>	(1,891)	4,271
<u>Transfer to New Guide Book Reserve</u>	<u>351</u>	<u>341</u>
<u>TRANSFER TO GENERAL FUND</u>	£(2,242)	£3,930
	=====	=====



CAMBRIDGE AND COUNTY FOLK MUSEUM

BALANCE SHEET AT 31ST MARCH 1986

<u>EMPLOYMENT OF CAPITAL</u>	<u>1986</u>	<u>1985</u>
<u>Assets</u>	2,500	2,317
Stock	708	362
Sundry Debtors & Prepayments	2	214
Bank - Deposit Account	-	1,283
Current Account	-	210
Cash in Hand	<u>3,210</u>	<u>4,386</u>
<u>Less Liabilities</u>		
Sundry Creditors	466	458
Bank Overdraft	<u>708</u>	<u>-</u>
		458
	<u>£2,036</u>	<u>£3,928</u>
	=====	=====
<u>Represented by:</u>		
General Fund at 1.4.85.	2,290	(1,639)
Excess of (Expenditure) over Income	<u>(2,242)</u>	<u>3,930</u>
	48	2,291
Guide Book Reserve	988	637
Reserve for Repairs & Renewals	<u>1,000</u>	<u>1,000</u>
	<u>£2,036</u>	<u>£3,928</u>
	=====	=====