CAMBRIDGE VENUE GROUP

UNCONFIRMED MINUTES OF MEETING: 8th MAY 1986: ST. PHILIPS SCHOOL.

Those present: see attached.

(1) Apologies: Pete Hannan Mark Russell

Chair: Alisdhair. CURRIE - CRAWFORD

(2) No ~~[illegible]~~ matters arising.

(3) Reports.

Secretary: see attached sheet with last week's minutes.

Treasurer: no report.

4A) Finance: no meeting. Jay says a discount will be available on the comput from £499 to £475. It will be purchased a.s.a.p. as it has been passed by the Council. Next meeting on Thursday at 4.30pm., 7 Amblecote.

b) Membership: the questionnaire is printed and due to be done this w/e. Volunteers will be needed to help put addresses on the computer, alsc to do the questionnaire itself. Meet at St. Philips at 6pm. on Friday. All group members should attend.

c) Campaign: John B. has put his photo display up at ~~St. Matthews~~ CCAT. The promotional leaflet will be drawn up by him if Bill B. cannot be found before noon tomorrow, (Thurs.). Volunteers will also be needed for the leaflet. Next meeting on Monday at 7.30pm., 1 Norfolk Terrace.

d) Outside Research: John B. phoned Peterborough who will send their annual reports. Jane G. and Dave M. went to Bristol and are composing a report on this. Mark R. and Jane are also going to Norwich on Thurs. Jay suggests that the '33' in Luton (the Eastern Arts Project) should be visited soon, perhaps early next week. Next meeting on Tuesday at 4pm., 57 Norfolk St.

e) Inside Research: no meeting. Next meeting on Sunday at 4pm., 7 Amblecote

f) External Services: car park survey is almost completed. Next meeting on Monday at 6pm., 101 Glebe Rd.

g) Staff and Management: meetings have been badly attended so Dave G. and Pete H. have been working together. They have investigated structure and running costs of the Venue, but they need to know many more details before anything concrete can be organised.

Alisdhair suggests a franchise system within the Venue, but it has

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cont.... been argued that this would destroy the co-operative ideal. It was also put that a compromise/deal could be arranged between C.V.G., outside traders and C.C. Sponsors will be needed though, so any ideas on this would be welcome. Next meeting on Monday at 2pm., C.D.A.

h) Architect's report: Ross says that progress on both sites has been verbally agreed, though the County Council are holding out on a definite decision until after the elections. They plan making a decision on the Roundabout site on the 11th June; however, they have been talking to the City Council recently, and we are hoping the result of this will not be adverse.

Complete reports for the F.S. have been received from 2 groups, so Ross is planning a meeting of representatives of each working group with him on Wed. to dicuss details of facilities in the Venue. All specific proposals must be in by then. Meet on Wed. at noon in the C.D.A..

5) Proposal for change of quorum.

The Council have notified us that there will be no problem with changing clause 10 of the Constitution. It was argued that there might be a risk of causing apathy within the group and non- attendance of meetings, also that it might look bad to others to see that we have such a small quorum. However, on the positive side, it would save us having to wait for a quorate meeting to pass any proposals; also 10 people would be adequate to discuss vital points since it covers all conveners of working groups.

Pete R. suggests that the quorum should be larger for the passing of constitutional points, with the circulation of the agenda well beforehand.

The proposal was passed unanimously, and it was agreed that a quorum of 10 would be the norm, though for constitutional points it would be 15.

6) Questionnaire:

A minimum of 28 people are needed to carry this out. Everyone volunteering for this should be in St. Philips at 6pm. on Friday.

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(7) Group reports: Who's doing what?

It was stressed that responsibility should be allotted amongst working groups for the duration of the feasibility study. Referring to the brief on functions of each group, all seem to be satisfied with the projects allotted to them.

A business plan will be drawn up after full reports have been received next week. An elected committee will be responsible for this, to be decided at the next general meeting.

Additionally, a committee unconnected with group activities will be elected to collate and process all the information gathered in the group reports. This will consist of an editor and perhaps 2 sub-editors to be decided next week.

Feasibility study: The Brief

(1) to carry out a detailed appraisal of the Cattle Market and Elizabeth Way Sites, along with a clear assessment of what objectives could be achieved on each site, including t e possibility of using the spaces under Elizabeth Way Bridge to provide workshop facilities, with access from the roundabout, if possible. This will include a full report on the architectural/building aspects of both sites, taking into account all environmental, planning, and acoustic considerations.

This will be organised by Ross Mackenzie.

(2) To report on all possible staffing and management options for the proposed centre, for both sites, with detailed cost-ings projected sources of income.

This will be arranged by Pete Hannan

(3) To report on the Venue Groups meetings with councillors and local residents groups in the areas of both proposed sites.

This will be done by Dave Mantripp & Jane Galligan

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(4) To carry out a detailed market research programme by means of a properly designed and administered questionaire, to show perceived need for the centre, and to allow estimated public usage for all facilities on both sites.

This will be done by Cathie marsh and David Gower.

(5) To report on possible sponsorship of any aspect of the proposed centre, including grant aid.

Jay Taylor will do this.

(6) To report on other centres of a similar size and nature elsewhere in the Uk. with details of their running costs, management structure etc.

Carolyn Crawford has agreed to do this.

(7) To report on proposals put forward by particular groups or organisations for the operation of any part of the proposed centre.

This will be done by the convenor of the Facilities group.

(8) To report on the likely role of the proposed centre in the life of the city, and on the role of the Corn exchange.

This will be done by the elected editors.

(9) To liaise closely with Cambridge City Council and it's ~~xxxxxxxx~~ officers in the course of the study, and to ensure that the final report is available by 6th Jund '86.

(10) Business plan to be done by the elected editors.

(4) Chair for next meeting – Alisdhair Currie Crawford.
Next Meeting: Ross St/St Philip's / 7.00 pm.

CVG
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C.V.G. Meeting: 7th May: St. Philips SChool. M

Members present:

Jane Gallienne 57, Norfolk St.
(secretary) 69332

Ross Mackenzie 5, Beaumont Rd.
01-785-3044

David Gowar 2, Field Row, Kingston

Steve Buckley 1, Fletchers Terr.

Drew 5, Earl St.

Kira Bergen 24, Canterbury St.
69033

Cathryn Raffan 2, Field Row, Kingston.

Derek Batty 26, Arden Rd.
322407

Lyn Disley/Jem Linsey 253, Chesterton Rd.

Dave Mantripp 101, Glebe Rd.
211639

Julian T. 34 Kendal Way.

Hamish Currie-Crawford 133 Kendal Way.

Alisdhair Currie-Crawford "
324312

John Bruun 128 Mill Rd.

Nanette Newman 1, Fletchers terr.
(Youth Council) 214955(work).

Pete Robertson 7, Norfolk Terr.
327939

Jay Taylor 7, Amblecote.
(GMT) 69148

Brigitte Bruun 60, Sedgwick St.

Mark W. 283 High St., Chesterton.

Carolyn Crawford 2, Shenstone.